

Regular Meeting – April 18, 2018

The Mayor and the Board of Trustees of the Village of Tularosa met in a Regular Meeting on Wednesday, April 18, 2018 at 6:00 P. M. in the Court Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa, New Mexico.

Present: Mayor Margaret Trujillo
Trustee Patrick A. Garcia
Trustee Robert L. Sainz
Trustee Janie Portillo
Trustee Jeni Alexander

Also present was Margaret Lucero Village Clerk, as well as Village Attorney Jefferson Rhodes

At 6:00 P. M. Mayor Margaret Trujillo called the meeting to order asking that all rise and join him in the Pledge of Allegiance and the Salute to the Flag of the State of New Mexico.

- 1. Consideration of Agenda and Consent Agenda**
 - a. Minutes of March 21, 2018-Regular & Organizational Meeting
 - b. Site & Sign Permits-April 2018
 - c. Business Registrations- April 2018
 - d. Village Bills List
 - e. Public Library Monthly Report
 - f. Next Regular Meeting-May 16, 2018

Janie Portillo moved to remove # 10 and #15 from the agenda. Motioned to accept the consideration of agenda and consent agenda. Jeni Alexander seconded the motion and it was passed with all voting aye.

2. Mayor Margie Trujillo and Richard Guilez, approval of appointment of Dakota Dorame for Field Maintenance with 6 months probation at \$11.00/hour.

Mayor Trujillo and Richard Guilez stated that the position was advertised and Dakota applied and has experience from working in Alamogordo. Robert Sainz motioned to approved the hiring of Dakota Dorame. Patrick Garcia seconded the motion. All voted aye. Motion passed.

3. Terry & Larry Rice requesting permission to set up a mobile home on Property permanently at 1604 Fairview Rd.

Terry and Larry Rice asked for approval to put a trailer on 1604 Fairview Road. They are wanting to move their mother who is currently living in Colorado back to Tularosa. Mayor Trujillo asked if they were aware of the ordinance on trailers in the Village. Trustee Portillo asked if the trailer was up to code. Mr. Rice stated that he would want the trailer to be at code as his elderly mother would be living there. Trustee Garcia stated that they currently have trailers on the property. Mayor Trujillo asked Mr. Rhodes if the Village granted him the variance would open it up to anyone. Mr. Rhodes stated yes. The area is not zoned for trailers even though there are some out there now. Janie Portillo motioned to deny due to ordinance. Trustee Alexander seconded the motion to deny. Trustee Garcia and Trustee Sainz voted nay. Mayor Trujillo voted nay to break the tie. Motion was not passed.

4. Sara Baca requesting a permit for a 2018 manufactured home at #35 Baca Farms and access to city water from existing water main.

Ms. Baca stated the home is brand new. The house will be on the Baca Farm. They are asking to hook up to city water. Motion to approve from Patrick Garcia and seconded by Janie Portillo. All voted aye to allow meter to be put at property.

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5. Margaret Lucero, Grants Coordinator, approval of amended Resolution 2016-2017-08 between NMDOT and Village for extension to spend MAP funding for Granados Street project due to re-bid

Margaret Lucero asked to approve an extension to use MAP funding that is directly tied to the Granados Street funding for another year. The project has gone out for another re-bid. Trustee Sainz motioned to approve the extension. Trustee Garcia seconded. All voted aye. Motion passed.

6. Margaret Lucero, Grants Coordinator, to approve Temporary Construction Permit for parcel 4-TCP-15 for the NMDOT road project.

Margaret Lucero asked for approval of the temporary deed to allow the NMDOT to use for equipment during the road project. Trustee Portillo motioned to approve the deed. Trustee Garcia seconded the motion. All voted aye. Motion passed.

7. Margaret Lucero, Grants Coordinator, to approve lease agreement for the Verizon tower.

Margaret Lucero asked the Board to approve the lease for the Verizon tower. Trustee Portillo seconded the motion. All voted aye. Motion passed.

8. Steven Chavez, St. Francis De Paula Church, requesting permits for road closure and noise permit for the 2018 Fiesta

Steven Chavez is asking for the Village to approve permits for road closures and noise permits. This year is 150th celebration. Road closures will be coordinated through the police department. Dance will be held on Saturday and be over by midnight. Trustee Sainz motioned to approve the permits, Trustee Portillo seconded the motion. All voted aye. Motion passed.

9. Janie Portillo, requesting approval to change work hours for all departments to 730-430 Monday- Friday with some exceptions to include the Police Department, Recreation Department and Library which will continue 40 hour work weeks. Senior Programs cooks will continue to come in at 630am. Solid Waste would keep same hours.

Trustee Portillo wants the Village Hall hours to reflect those of the community and would like for City Hall to be open from 0730-430 Monday- Friday. Trustee Sainz asked if the hours would include being open during lunch. Margaret Lucero, Village Clerk, stated yes. They would stagger lunches, however MVD would still be closed as the Village only has one MVD clerk. The motion was amended to include allowing the yard to work different hours during the summer for specific projects. Motion to approve the hours by Trustee Alexander, Trustee Portillo seconded the motion. All voted aye for changing the hours with some exceptions as stated. Motion carried.

10. Janie Portillo, approval to no longer let the police vehicle be taken home out of town.

Item removed from agenda

11. Janie Portillo, approve the transfer of \$4000.00 from general fund to Maintenance Yard for transmission repair to maintenance truck, two estimates were obtained.

Trustee Portillo is asking for approval to move funds for truck transmission repairs. Trustee Garcia asked if it came with a factory warranty. Richard answered yes. Trustee Portillo motioned to accept the lowest bid which is Herman and Sons. All members voting aye to have funds transferred for transmission repair. Motion passed.

12. Executive Session as per section 10-15-1(H) of the Open Meetings Act to discuss the matters of real property disposal and potential pending litigation. Regular Meeting – April 18, 2018

Trustee Garcia motioned to go into executive session. Trustee Alexander seconded the motion. All members voted Aye. Time: 6:33pm
Meeting will come to order, 6:55pm. Pending litigation and real property that were discussed in the meeting were limited to information only. Trustee Portillo motioned to accept the statement. Trustee Alexander seconded the motion. All trustees voted aye. Motion passed.

13. Andreas Linnan- NMDOT and David Shields BHI, NMDOT Project update and Coordination with the Village & BHI on Water Line Replacement on US 70.

Andreas Linnan provided details and a presentation about the upcoming NMDOT projects that are scheduled for Tularosa. The projects have been on-going for over 3 years. I have been in coordination with the old administration as well as Margaret who is new, she has had a lot to learn in a short period of time.
INFORMATION ONLY!!!!

14. Samantha Chavez, Recreation Director, program update and approval to move the Summer Food Program to the Community Center.

Samantha Chavez provided a program update and stated the summer food program needed to be moved to the community center. Trustee Alexander motioned to approve the move of the summer food program. Trustee Portillo seconded the motion. All members voted aye. Motion passed.

15. Janie Portillo, approval to move \$500.00 from general fund to Recreation supply. The program needs supplies.

Removed from agenda

16. Jen Gruger, Tularosa Arts and History Council, Announcing the Tularosa Art and Music festival on June 2, 2018

Jen Gruger talked about the festival and gave out some brochures. Information only.

17. Jen Gruger, Tularosa Arts and History Council, approve the use of Vigil Park for the Art and Music Festival June 2, 2018

Removed from Agenda.

18. Michael Gruger, Senior Olympics, information on local senior games. Requesting support and promotion of healthy activity in Tularosa.

Jen Gruger on behalf of Michael talked about Senior Olympics, how to become involved and what it really is. She gave out informational fliers.

Information only

19. Unscheduled Correspondence and Public Comments (3 Minutes)

Tom McKennon stated that the motion passed on one item was supposed to be on the amended item not the original item. And everyone was invited to Veterans Memorial on May 28th at 11am to honor those who serve our great country.

Tony Weedin stated thank you for cleaning up Tularosa, it was starting to look nice, Trustee Garcia asked Margaret about the dumpsters from the County, she stated that she had been in touch with Ralph Murphy and the roll-a-ways should be coming soon. Lt. O'Connor was giving notices to residents. The Mayor stated that she received one for the weeds in her yard.

Chris Rupp, thanked Richard Guilez for all his hard work on the sewer line. He also stated that hiring Dakota was a great thing, he liked him and thinks he is a good worker. He stated that during the candidate forum that the hiring process for the village was discussed and he felt like the transparency was still an issue as he applied for a job and
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never received an interview and or a letter stating that he was not selected for the position. He stated that he feels that the Village is still about what your last name is and who someone might be related too. He stated that during the election his wife was harassed by some one on the board although he was not going to name any names. Trustee Portillo stated that he did not have to name any names. Chris Rupp stated that this person came into her place of work and said something to her boss. He asked that if someone had something to say to him, he was available but to leave his wife out of it. He urged the board to be more transparent.

Mayor Trujillo asked if he would like responses to his questions and concerns, he stated yes. Mayor Trujillo stated that she has only hired two people since elected and that she has done all the interviews for every applicant. She selected the best ones for the positions.

Brian Donaldson wanted to know what happened with the past due water bills and collecting the money. Trustee Sainz stated that the Village inquired about having an outside agency doing the collection. The fees for collecting would be a percentage of the bill and that would cost the village more. Mayor Trujillo stated that the unpaid bills would be public record and he was welcome to request those through the public records request through the Clerks office. The Village is working to have those who are delinquent to be brought up to date.

20. Old Business:

21. New Business:

Trustee Portillo stated that the Village had talked with NMDOT and that the Village is allowed to remove the signs in the median.

22. **Adjourn:**

Margaret Trujillo, Mayor

ATTEST:

Margaret Lucero, Tularosa Village Clerk

The written minutes are the official minutes of the meeting. The recorded Compact Flash are part of the minutes only for interpreting any ambiguity in the written minutes. When the minutes are approved and signed the written minutes are the official minutes of the meeting.