

Regular Meeting Minutes–June 18, 2026

The Mayor and the Board of Trustees of the Village of Tularosa met in a Regular Meeting on Thursday, June, 18 2026, at 6:00 P. M. in the Court Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa, New Mexico.

Present: Mayor Deborah Cooksey
Trustee Manuel Brusuelas
Trustee Mark Garwood
Trustee Christopher Rupp
Trustee Casey Otero-Via Zoom

Also present was Rebekah Garcia Village Clerk also in attendance Village Attorney Nann Winters via Zoom.

At 6:00 P. M. Mayor Deborah Cooksey called the meeting to order asking that all rise and join her in the Pledge of Allegiance and the Salute to the Flag of the State of New Mexico.

Roll Call was taken:

Brusuelas-present, Garwood-present, Rupp-present, Otero-present-Via Zoom

1. Trustee Brusuelas made a motion to accept the agenda; Trustee Rupp seconded the motion. All members voted aye; motion carried.
2. Unscheduled correspondence:

Kathrine Tyler stated that the Tularosa Basin Downwinders Consortia would like to have a Luminary Event at Veterans Park Sat. July 25, 2026. Mayor Cooksey states that there will be a special meeting to discuss this. Clerk Garcia states that they can address this at regular meeting on July 15th, 2026.

3. Angel Voorbach, Utility Supervisor asked to approve the appointment of William Magee as field maintenance at the pay rate of \$16.00hr. Trustee Brusuelas made a motion; Trustee Rupp seconded the motion. Trustee Garwood motioned to approve, Trustee Rupp seconded the motion. All members voted Aye; motion carried.
4. Rebekah Garica, Village Clerk asked to approve the appointment of Amy Bertram as Utility Billing Clerk at the pay rate of \$16.00hr. Trustee Garwood made a motion; Trustee Brusuelas seconded the motion. Trustee Garwood motioned to approve, Trustee Brusuelas seconded the motion. All members voted Aye; motion carried.

- 5.** Rebekah Garcia, Village Clerk asked to approve the appointment of Jennifer Bookout as Deputy Clerk at the pay rate of \$24.00hr. Trustee Brusuelas made a motion; Trustee Rupp seconded the motion. Trustee Brusuelas motioned to approve, Trustee Rupp seconded the motion. All members voted Aye; motion carried.
- 6.** Rebekah Garcia, Village Clerk asked for approval of Resolution #2025-2026-19. Procedures for Maintaining and Updating the Capital Asset Listing. Trustee Garwood made a motion; Trustee Brusuelas seconded the motion. Trustee Brusuelas motioned to approve, Trustee Rupp seconded the motion. All members voted Aye; motion carried.

Roll call, Rupp, Brusuelas, Garwood, and Otero Via Zoom.

- 7.** Rebekah Garcia, Village Clerk asked for approval of Resolution #2025-2025-20 Capital asset Policy and Procedures. Trustee Brusuelas made a motion; Trustee Garwood seconded the motion. Trustee Brusuelas motioned to approve, Trustee Rupp seconded the motion. All members voted Aye; motion carried.
- 8.** Rebekah Garcia, Village Clerk asked to approve the use of funds from the State and Local Fiscal Recovery Funds in the amount of \$465,500.00 for the land acquisition for our Supplemental Water Source project. Trustee Brusuelas made a motion; Trustee Garwood seconded the motion. Trustee Otero motioned to postpone, Trustee Garwood seconded. Trustee Brusuelas-nay and Trustee Rupp-nay. Mayor Cooksey broke the tie with a nay vote to postpone. Motion passes for approval.
- 9.** Schanen Yates- Unser asked for approval of the use of the Tularosa Little League Field for a 4th of July event to be held on the 4th of July, 2026 from 6pm-9pm. Trustee Brusuelas made a motion; Trustee Rupp seconded the motion. Trustee Rupp motioned to approve, Trustee Brusuelas seconded the motion All members voted Aye; motion carried.
- 10.** Geraldine Martinez, Chief of Police asked for approval of unused vacation hours for Diadra Dugger to be used in July 51.36. Trustee Brusuelas made a motion; Trustee Rupp seconded the motion. All members voted Aye; motion carried. Trustee Garwood motioned to approve, Trustee Rupp seconded the motion. All members voted Aye; motion carried.

- 11.** Mark Garwood, Trustee asked to discuss the idea of dedicating the park by the community center to be Steven Orosco Park. Discussion only. Trustee Brusuelas made a motion; Trustee Rupp seconded the motion. Will revisit next meeting.
- 12.** Planning & Zoning, (2026-BP-013) recommended approval for the installation of RV/Storage work shed at 3 Marin Dr. For Roberto & Theresa Granados. Trustee Brusuelas made a motion; Trustee Rupp seconded the motion. Kim Skaggs sworn in. Trustee Rupp motioned to approve, Trustee Brusuelas seconded the motion. All members voted Aye; motion carried.
- 13.** Planning & Zoning (2026-BP-014) recommended approval for the installation of garden shed on existing pad for Peter Tubbs at 600 Bosque. Trustee Rupp made a motion; Trustee Brusuelas seconded the motion. Virgil Johnson sworn in. Trustee Rupp motioned to approve, Trustee Brusuelas seconded the motion. All members voted Aye; motion carried.
- 14.** Planning and Zoning (2026-BP-015) recommended approval of a reroofing permit for Rebekah Garcia at 103 Sierra Blanca Ave. Trustee Brusuelas made a motion; Trustee Rupp seconded the motion. Trustee Brusuelas motioned to approve, Trustee Rupp seconded the motion. All members voted Aye; motion carried.
- 15.** Discussion: Planning and Zoning Schanen Yates- Unser spoke on topics of new permits needed and all files need to be uploaded to the Village office and the Planning and Zoning office for record keeping. Training of Jennifer Bookout mentioned. Approval or Denial and Permit Placard sent out after completion of new permits. Office supplies discussed for the new Planning and Zoning office.
- 16.** Discussion: Planning and Zoning Schanen Yates-Unser stated that they will get a list of office supplies they will be needing and give to the village office staff for ordering.
- 17.** Unfinished Business:

Nann Zia-Zoom was asked of appeals/request letter for concerns of 303 1st Street occupied by Carolina & Felipe Bermudez-Moreno. Nann advised that the occupant was found not competent by criminal court. Petition to court to appoint guardian or someone to help understand that the loss of the property is at risk.

New address for 13 Brittany Lane was brought up for Charlene Chavez. The septic permit issued and septic is done. Water App has been submitted with no payment at this time. Water meter will be installed as soon as this payment is made.

2026-SUP-001- Milks/Carr Cell tower update- Nann is drafting notice of discussion. This was appealed and request for reconsideration was filed.

2026-BP-007 Carr-1290 status on village sewer connection request. Angel Voorbach Utility Supervisor advises that it can be hooked up, but across the street. Tabled to be discussed.

MOU to NMCID/Surveyors/Contractors and Manufacturers Home Sellers and Installers- floored

18. New Business:

Rebekah Garcia, Village Clerk and Angel Voorbach Utility Supervisor attended special meeting for the NMDOT. Advised that there will be construction starting at the "Y" intersection where the Yield signs are coming south from Carrizozo and entering the Village of Tularosa. A new passing lane will be installed, photos and information obtained by Rebekah. Training for Angel Voorbach also mentioned.

Rebekah Garcia, Village Clerk advised that new lights on Flagpoles are installed at Village Hall and the PD. New Flags for the 250 year Anniversary are here and they will be hung for 1 year.

Nann working on water policy to be made ordinance for late Utility bills for low income and payment arrangements.

19. Adjourn: 7:12 pm

Deborah Cooksey, Mayor

ATTEST: (seal)

Rebekah Garcia, Village Clerk