

## Regular Meeting Minutes– March 2019

The Mayor and the Board of Trustees of the Village of Tularosa met in a Regular Meeting on Wednesday, March 20, 2019 at 6:00 P. M. in the Court Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa, New Mexico.

**Present:** Mayor Margaret Trujillo  
Trustee Janie Portillo  
Trustee Jeni Alexander  
Trustee Patrick Garcia  
Trustee Robert Sainz

Also present was Margaret Lucero Village, Village Clerk and Attorney Jefferson Rhodes

At 6:00 P. M. Mayor Margaret Trujillo called the meeting to order asking that all rise and join her in the Pledge of Allegiance and the Salute to the Flag of the State of New Mexico.

### 1. Consideration of Agenda

- a. Minutes of February 20, 2019 Regular Meeting
- b. Site & Sign Permits-March Permits
- c. Business Registrations-March 2019
- d. Village Bills List
- e. Public Library Monthly Report
- f. Next Regular Meeting-April 17, 2019

Trustee Portillo made a motion to accept the agenda, seconded by Trustee Alexander, all voted aye. Motion Carried

2. Dara Parker, Representative from US Senator Martin Henrich's office, asking to approve resolution 2018-19-16 is support of the White Sands National Park Establishment Act. Dara informed the board that it was going to be submitted again for committee and they are hoping it will be passed. The White Sands brings people to the area every year and the Village would benefit from those touring the area. Trustee Garcia stated that he supported the White Sands National Park Act. Trustee Portillo, motioned to approve the resolution, Trustee Alexander seconded the motion, all voted aye. Motion passed.

3. Ashley Tierney, CPE, from Beasley, Mitchell and Co. presenting the annual budget with resolution 2018-2019-17 for approval. Ms. Tierney went over the entire budget. This year The Village earned an Un-modified decision, which is the best opinion to receive. The village is sitting in a good net position and is working within our budgets. The Village had a few material weaknesses. Trustee Portillo motioned to approve the resolution. Trustee Garcia seconded the motion. All members voted aye. Motion carried.

4. Margaret Lucero, Village Clerk asking to approve the annual Open Meetings Act resolution 2018-19-14. Trustee Garcia motioned to approve. Trustee Alexander seconded the motion. All members voted aye. Motion carried.

5. Margaret Lucero, Village Clerk, asking to approve resolution 2018-19-15, relating to reimbursement of travel for employees. Trustee Portillo motioned to approve, Trustee Alexander seconded the motion, all members voted aye. Motion carried.

**6.** Janie Portillo, Trustee, asking to approve the amended personnel policy to allow those who volunteer for the fire department or EMS to respond directly to a call and not have to clock out before responding. The volunteers are covered under the same insurance as employees. Trustee Portillo motioned to approve. Trustee Garcia seconded the motion. All members voted aye. Motion carried.

**7.** Margaret Lucero, Village Clerk, asking to approve resolution 2019-18-13, to approve the financing of the fire truck loan PFR-4489. Trustee Garcia motioned to approve, Trustee Portillo seconded the motion, all members voted aye. Motion carried.

**8.** Janie Portillo, Trustee, asking to approve amending the reimbursement policy for testing for certifications. The policy would limit the times the Village will pay to certifications to 2. The employee can still go to training after two but will have to go at employees' expense.

**9.** Janie Portillo, Trustee, asking to take action on moving the museum to a different location. The museum building is in dire need of repair. The sewer line is collapsed, the heater is red tagged. Trustee Portillo motioned to approve finding a location for the museum. Trustee Sainz seconded the motion. All members voted aye. All members voted aye. Motion passed.

**10.** Margaret Lucero, Village Clerk, asking to approve the creation of a position of office assistant to reorganize starting at \$13.00. Margaret stated this would be budgeted for the next year and might not be filled, but to have one created should the office need one. Trustee Garcia motioned to approve. Trustee Portillo seconded the motion. All members voted aye. Motion passed.

**11.** Ray Scott, resident, asking to hook up to Village sewer. Lance Geist was present and spoke for Mr. Scott, Lance stated Mr. Scott was presently in Alaska. Mr. Scott is asking that he be allowed to tie into the sewer as his property is too small for a septic tank and cess pools are not permitted. Mayor Trujillo asked why Mr. Scott was not informed by whom he bought the house that this might be an issue, Lance said he could not answer that question. Trustee Sainz motioned to approve, Trustee Garcia seconded the motion. Roll Call: Portillo: NO Alexander: NO Sainz: AYE Garcia: Aye Mayor Trujillo voted NO. Motion did not pass

**12.** Margaret Lucero, Village Clerk, asking to approve the food site and cook position for summer food program. The Village is going to have summer food back at James Vigil Park. Trustee Portillo motioned to approve. Trustee Alexander seconded the motion. All members voted aye. Motion Passed.

**13.** Margaret Lucero, Village Clerk, asking to amend the use or lose policy for police department and dispatchers. The officers and dispatchers with the approval from the Police Chief and Mayor may sell back up to 86 hours if due to department circumstances they were not able to take the time off. Trustee Garcia motioned to approve. Trustee Alexander seconded the motion. All members voted aye. Motion passed.

**14.** Margaret Trujillo, Mayor, asking to amend the policy for pay raises for employees. The Mayor is asking for the supervisor to meet and discuss before coming to the board for approval. Trustee Garcia motioned to approve, Trustee Saniz seconded the motion. All members voted aye. Motion passed.

**15.** Mayor Trujillo and Chief Wood presented Officer Christensen and Dispatcher Carrillo for performing life saving measures on an overdose victim. John Balderrama from the prescription Overdose Hotline also presented them with a certificate as well.

**16.** Unscheduled Correspondence and Public Comments (3 Minutes)

17. Old Business:

18 New Business: Trustee Sainz: is there any news on replacement for police vehicle. Chief Wood stated he was in contact with insurance and was waiting for the check.

19. Adjourn: 7:20pm

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Margaret Trujillo, Mayor

ATTEST: (seal)

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Margaret Lucero, Village Clerk