



TULAROSA PLANNING AND ZONING COMMISSION  
REGULAR MEETING MINUTES MARCH 10. 2026

Location:

- 609 St. Francis Dr. Tularosa, NM 88352

Meeting called to order:

- 5:32PM

Members present:

- Kimberly Skaggs, Chair
- Rust Helton, ViceChair
- Schanen Yates Unser, Secretary
- Stephanie DuBois, Member at Large

Approval of 02/10/26 meeting minutes:

- Moved by: Schanen Yates Unser. Seconded by Rusty Helton.  
Unanimous approval.

Discussions and Actions:

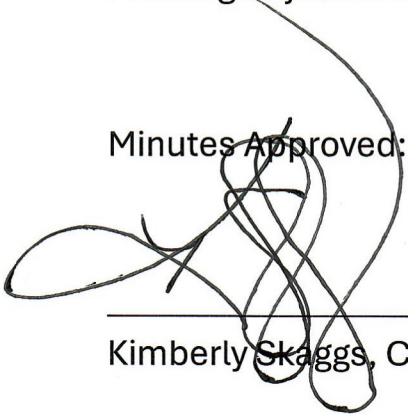
- Adoption of the Unified Application Suite.
  - **Motion to recommend** and adopt the 2026 Unified Application Suite. Moved by: Schanen Yates Unser Seconded by: Rusty Helton  
Unanimous approval.
    - **Motion to amend** the previous motion and adopt the Unified Application Suite *with all edits made as a result of the Commissioner's discussions.*

Moved by: Rusty Helton. Seconded by: Stephanie DuBois.  
Unanimous Approval.

- Technical Review: Subdivision Gatekeeping.  
Extensive discussions were held regarding the Tularosa Subdivision Procedures and the 35 Day Clock.
  
- Fiscal & Legal Oversight.  
Extensive discussions were held regarding Title 15 Chapter 152 and the Unified Fee Schedule.
  
- Preservation & Historic Register Compliance.  
Extensive discussions were held regarding the Historic Preservation Plan and compliance with the 1978 Historic Register.
  
- Administrative Implementation Timeline.
  - **Motion to recommend** the adoption of the Administration Implementation Timeline of the Unified Applications Suite and the Historic Preservation Plan to include the 2026 P&Z Resolution.  
Moved by: Schanen Yates Unser. Seconded by: Stephanie DuBois.  
Unanimous Approval.

Meeting Adjourned: 8:03PM

Minutes Approved:



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Kimberly Skaggs, Chair