

## **Regular Meeting Minutes–November 2019**

The Mayor and the Board of Trustees of the Village of Tularosa met in a Regular Meeting on Wednesday, November 20, 2019 at 6:00 P. M. in the Court Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa, New Mexico.

**Present:** Mayor Margaret Trujillo  
Trustee Janie Portillo  
Trustee Patrick Garcia  
Trustee Robert Sainz

Also present was Margaret Lucero Village, Village Clerk and Attorney Jefferson Rhodes

Absent: Trustee Jeni Alexander

At 6:00 P. M. Mayor Margaret Trujillo called the meeting to order asking that all rise and join her in the Pledge of Allegiance and the Salute to the Flag of the State of New Mexico.

1. Trustee Portillo made a motion to accept the agenda and consent agenda. Trustee Sainz seconded the motion. All members voted aye. Motion carried

2 Amber Mayhall, Otero County Health Office, gave a presentation on Otero County asking communities to participate in these surveys about the over all Health of our community. What is important to residents, access to care, transportation, services etc. This survey will be compiled with other communities throughout the state and can be used to apply for grants and to ask and potentially receive services for the community.

3. Darrell Chavez, Police Chief, asking to approve the appointment of Peter Villa to the position of Village Police Officer at a pay rate of \$17.50 with a 6-month probation period. Chief Chavez stated that Officer Villa comes fully certified from Alamogordo and is also certified in Car seat safety and other programs. Trustee Portillo motioned to approve. Trustee Sainz seconded the motion. All members voted aye. Motion carried.

4. Darrell Chavez, Police Chief, asking to approve a pay raise for Animal Control Officer Deborah Hernandez. Chief Chavez stated that Deb does a great job and is wonderful with the animals. She believes in finding homes if she can and even drives them to recuses across the state if needed. She also is a team player and helps wherever she is needed to include helping MVD with administering driving tests. Trustee Garcia motioned to approve the pay raise of \$1.00 per hour and Trustee Portillo seconded the motion. All members voted aye. Motion carried.

5. Darrell Chavez, Police Chief, asking to approve the appointment of Darius Ward to the position of Lieutenant with a \$2.00/hour pay raise. Chief Chavez, stated that Officer Ward is doing an awesome job. He is federally certified and was an instructor. Trustee Garcia motioned to approve the appointment of Officer Ward to Lieutenant. Trustee Portillo seconded the motion. All members voted aye. Motion carried.

6. Darrell Chavez, Police Chief, asking to approve the appointment of Officer Ryan Blanton to Sargent with a raise of \$1.00/hour. Chief Chavez stated that Office Blanton has previous experience in various roles to include K9 officer. He is doing a great job and has been an asset to the village. Trustee Sainz motioned to approve the appointment of Office Blanton to Sargent. Trustee Portillo seconded the motion. All members voted aye. Motion carried.

7. Margaret Lucero, Village Clerk, asking to approve the change in ordinance #270 for water and sewer rates out the village limits. This ordinance was previously approved but due to new water meter installation, the publication will go out this month.

8. Margaret Lucero, Village Clerk, asking to amend ordinance 270 section 51.03 section A3 to refund due to customer in 30 days instead of 60. Trustee Garcia motioned to approve to amend section of ordinance 270. Trustee Portillo seconded the motion. All members voted aye. Motion carried.

9. Richard Guilez, Maintenance Supervisor, asking to approve the purchase of RD1100 portable GPR system. Richard stated that this was a system that is needed for line locates which will help with repairs. Trustee Portillo motioned to approve the purchase of the RD1100 portable GPR system. Trustee Sainz seconded the motion. All members voted aye. Motion carried.

10. Richard Guilez, Maintenance Supervisor, asking to approve a purchase of a hydraulic power unit and pump. Richard stated that approving this purchase is needed to maintain water and sewer lines and manholes. He is hoping that this purchase will be covered through the capital outlay. Approving this purchase is really his plan B. Trustee Portillo motioned to approve this purchase

11. Margaret Lucero, Grants Coordinator, asking to approve resolution 2019-20-11 to accept NMFA loan for the water transmission line. Trustee Garcia motioned to approve the resolution. Trustee Portillo seconded the motion. All members voted aye. Motion carried.

12. Margaret Lucero, Village Clerk asking to approve a seasonal part-time position to run the community basketball league. Margaret stated she has had several phone calls about the program and needs some direction from the village as uniforms and insurance needs to be procured. Mayor Trujillo stated that she

would be for a volunteer running the program, but she wanted to have more information. Trustee Garcia stated that he thought that the Village needs to run the program due to the joint powers we have with the schools. All members voted to postpone until next meeting and for the trustees to gather information about this issue. Trustee Garcia motioned to postpone. Trustee Portillo seconded the motion. All members voted aye. Motion carried.

13. Darrell Chavez, Police Chief, update on new police programs. Officer Vega is headed up the Coats for Kids program as well as going to training for the DARE program. Officer Villa is going to start the car seat program as well. All officers will also start participating in the End DWI and Step grant programs as well.

14. Unscheduled correspondence and public comment (3 minutes)

1. Jean Bell, resident, she lives by maintenance yard and would like something done about the flooding and amount of trash that comes from maintenance yard. She would also like the burning of the wood and trash to stop as her and her husband both have breathing issues. Richard said he would be putting up a fence around yard, which would help with the trash.

2. Richard Vallejo wanted to know why the guys were driving a backhoe without a vehicle behind it, as he was told by Trustee Portillo that a safety vehicle would always be driven behind the backhoe. Trustee Portillo stated she never said that. Mr. Vallejo wanted to know where the guys were headed. Richard Guilez stated that they were working on a water break on Old Mescalero Road. The backhoe also has lights and does not require a safety vehicle.

3. Tom KcKeon, Thanks to everyone who came to the Veterans Park for Veterans Day it was a nice ceremony and could he please have a copy of the ordinance emailed to him.

4. Mayor Margaret Trujillo celebrated Mckayla Chavez, Student of the Month from Tularosa Elementary. She is a Straight A Honor Roll student who is helpful to teachers and students. She is also an accomplished gymnast who wants to go to UCLA for college and hopes to be in the Olympics one day. The Mayor and Village congratulate her.

15. Old Business:

16. New Business:

17. Adjourn: 7:32

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Margaret Trujillo, Mayor

ATTEST: (seal)

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Margaret Lucero, Village Clerk