

Regular Meeting Minutes– September 19, 2018

The Mayor and the Board of Trustees of the Village of Tularosa met in a Regular Meeting on Wednesday, September 19, 2018 at 6:00 P. M. in the Court Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa, New Mexico.

Present: Mayor Margaret Trujillo
Trustee Patrick A. Garcia
Trustee Robert L. Sainz
Trustee Janie Portillo
Trustee Jeni Alexander

Also present was Margaret Lucero, Village Clerk, as well as Village Attorney Jefferson Rhodes

At 6:00 P. M. Mayor Margaret Trujillo called the meeting to order asking that all rise and join her in the Pledge of Allegiance and the Salute to the Flag of the State of New Mexico.

- 1.** Consideration of Agenda and Consent Agenda
 - a. Minutes of August 15, 2018-Regular & Organizational Meeting
 - b. Site & Sign Permits-August 2018
 - c. Business Registrations- August 2018
 - d. Village Bills List
 - e. Public Library Monthly Report
 - f. Next Regular Meeting-September 19, 2018

The Mayor called meeting to order at 6:00pm. She asked for all to stand and join her in saying the pledge of allegiance. Trustee Portillo motioned to accept the agenda and consent agenda. All members votes aye.

All matters listed under Item 1, Consent Agenda, are considered to be routine by the Village Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

2. Chief Wood, Tularosa Police Chief, approval of the hiring of Albert Barela for the position of dispatcher for the Tularosa Police Department, pay at \$9.50/hr. With a 6 month probation period. This is a full time position

Chief Wood introduced Albert Barela as the new dispatcher for the Village. Albert will complete a 3 week academy to become certified. Albert is from Tularosa and will be a great addition to the team. Trustee Portillo motioned to approve the hiring of Albert Barela. Trustee Alexander seconded the motion. All members voted aye. Motion Passed.

3. Margaret Lucero, Grants Coordinator, asking to approve a pay increase in the amount of \$2.00/hr for Richard Guilez, as it was suggested during a construction meeting with NMDOT and WHPacific on July 19, 2018 that Richard could manage the project and that intern could save the Village money for construction management costs, which are required for this project and many upcoming projects. Mr. Guilez will attend training's and become certified.

Margaret stated that current and upcoming projects require a project manager and construction management which is very costly. A quote from WHPacific which would cost the village over \$120,000 for the project on Granado Street. Margaret stated that if Richard went to classes to become certified the Village could save money on construction management fees as he could do the monitoring for the Village. Trustee Alexander motioned to approve the pay raise. Trustee Portillo seconded. All members voted aye. Motion carried.

4. Margaret Lucero, Village Clerk, asking for approval for the Village to have an official Facebook Page, administered by the Village.

Margaret stated that even though she feels Facebook is the devil and evil, the Village needs to have an official page to disseminate information to the Village. Trustee Garcia motioned to establish an Official Facebook page. Trustee Portillo seconded the motion. All members voted aye. Motion carried.

5. Margaret Lucero, Village Clerk, asking to adopt the new Personnel Manual as updated.

Margaret asked for the updated policy manual be approved. She stated that the board had several workshops on the manual and it was ready for approval. Trustee Sainz motioned to approve the personnel manual. Trustee Portillo seconded the motion. All members voted aye. Motion carried.

6. Margaret Lucero, Village Clerk, and David Shields, BH asking to approve a second location to use LGRF besides Clayton Lane.

David Shields provided an update on the road project and asked for a second location as the funding will cover another road besides Clayton Lane. David stated that Hagee would be a great location although we have looked at several locations such as Fairview and Darby. Trustee Portillo motioned to approve Hagee Lane as a second location. Trustee Garcia seconded the motion. All members voted aye. Motion passed.

7. Margaret Lucero, Village Clerk, adopt Ordinance 272 adopting a new section of 70.01 (B) (15) of the Tularosa Code of Ordinances adopting 2018 amendments to the 2010 uniform traffic ordinance.

Margaret stated that the State adopted new traffic ordinances and that ours needed to be updated as well. Trustee Garcia motioned to adopt Ordinance 272 of the Tularosa code adopting the 2018 amendments. Trustee Sainz seconded the motion. All members voted aye. Motion carried

8. Janie Portillo, Village Trustee, would like to seek approval to move forward in annexing an area, map included for reference, to the Village of Tularosa.

This measure was postponed needs to have an executive session.

9. Janie Portillo, Village Trustee, is asking for approval to go out for an RFP for annual maintenance for HVAC services for the Village.

Trustee Portillo would like the Village to request bids for HVAC services. Trustee Alexander motioned to go to for RFP for HVAC services. Trustee Garcia seconded the motion. All members voted aye. Motion carried.

10. Tony and Lynette Wedig, asking why the commercial rates are double the resident rate when the can and pick up are the same.

Attorney Jeff Rhodes stated that the Village ordinance was written to have commercial properties at a different rate due to the potential of businesses having the ability to produce more garbage. No action taken

11. Jean Bergs, asking to change the code enforcement from 90 days to 30 days for clean up.

Police Chief Wood stated that Lt. O'Connor was doing a great job and some places are getting cleaned up. Ms Berg stated that 90 days was to long of a period. Mayor Trujillo stated that the officers give tickets and if the judge gives an extension for the residents to clean up. That was in his purview. Ms. Bergs asks

that the village look into the ordinance to change the amount of time given to clean up. No action taken.

12. Jen Gruger, Tularosa Arts and History Council, asking for road closure and general support of the Halloween event on October 27.

Jen Gruger stated that due to the project on Granado, they will be having Halloween off Granado and are asking for Village support in the way of trash bins and bleachers. Trustee Sainz motioned to approve. Trustee Portillo seconded the motion. All members voted aye. Motion passed.

13. Jessica Gaston, Rotary Club of Tularosa, asking for approval for the Wine Festival to be held within 300 feet of a school or church and Village support with dumpsters and traffic control.

Jessica Gaston asked for approval for the Art and Wine Festival to be within 300 feet of a school or church. Due to the construction on Granado, the festival is going to be moved to the church grounds. The location is secure for wine service. Trustee Garcia motioned to approve. Trustee Alexander seconded the motion. All members voted aye. Motion carried.

14. Tobias Carrillo and Jade Yousif, would like permission to place a 1996 Oak Creek mobile home at 1208 8th Street.

Jade and Toby asked to put the mobile home on the lot where another mobile home was on the property. Trustee Garcia motioned to approve. Trustee Sainz seconded the motion. All members voted aye. Motion carried.

15. Melanie Campbell, asking for her manufactured home to stay at 425 Central, which is located in an RV Park.

No Show

16. Ward Beers, asking for reimbursement for plumbing charges that he incurred to find the source of water leak. Water leak was on Village property.

Mr. Beers is asking for reimbursement for a water leak that was on village property. Mr. Beers stated that the water was bubbling up under his driveway and that after a plumber came out, it was identified to be on the Village property. Trustee Garcia motioned to reimburse Mr. Beers \$75.60. Trustee Sainz seconded the motion. All members voted aye. Motion carried.

17. Chief Wood, Tularosa Police Chief, approval to hire Fernando Gomez at \$17.50/hour with a 6 month probation period for the position of Village Officer.

Chief Wood stated that Fernando Gomez comes to us as a certified law enforcement officer with experience. He comes highly recommended and would be an asset to the Village. Trustee Garcia motioned to approve the hiring of Fernando Gomez. Trustee Alexander seconded the motion. All members voted aye. Motion carried.

18. Joan Price, wants to have a dialog with Trustees and Villagers about recent increase in robberies. How can the Villagers engage in community policing and Neighborhood watch groups.

Joan wants to have dialog with the police on how to start a neighborhood watch. She feels that the village has a drug issue. Chief Wood stated that he would host a meeting.

19. Unscheduled Correspondence and Public Comments (3 Minutes)

1. Margaret Lucero, Village Clerk, stated that she has been in contact with Go Daddy and the business that bought the Friends of the Library website. She is working on the issue and will create a new page for the library that is attached to the official webpage of the Village.
2. Vivian Lueras, can the village look at the wi-fi running at night at the library. There are people using it and it created a disturbance to the people to live around the library.
3. Chris Jones, Can help with email group list for the village
4. Jen Gruger, She got word from Jessica Gatson that the Rotary Club would help with neighborhood watch.
5. Janie Portillo, if you have an issue with anything going on in the village, please come to the Board, the Village Clerk and let us try to solve the problem first.
6. Art Sanchez, asked when the burglaries were happening. The Chief stated in the early morning hours.

20. Old Business:

21. New Business:

22. Adjourn: Meeting was adjourned at 7:35pm

If you are an individual with a disability who is in need of a reader, amplifier, sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at 585-2771 at least seven (7) days prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at 585-2771 if a summary or other type of accessible format is needed.

Margaret Trujillo, Mayor

ATTEST: (seal)

Margaret Lucero, Village Clerk